

APPROVED BY THE STARK
COUNTY COMMISSIONERS

**STARK COUNTY COMMISSIONERS
MINUTES**

FERGUSON: _____

BERNABEI: _____

CREIGHTON: _____

CLERK: _____

DATE APPROVED: _____

DATE: WEDNESDAY, FEBRUARY 15, 2012

SUBJECT: BOARD MEETING

**PRESENT: COMMISSIONER TOM BERNABEI, PRESIDENT
COMMISSIONER JANET CREIGHTON, VICE PRESIDENT
COMMISSIONER PETER FERGUSON, MEMBER
MIKE HANKE, COUNTY ADMINISTRATOR
JEAN YOUNG, COUNTY CLERK**

DISTRIBUTION:
Journal
File

Commissioner Bernabei opens the meeting at 1:30 PM.

Recite – Pledge of Allegiance

AMENDMENTS: None

Public Speaks: Ray Martinez/First Energy

“I wanted to come by and say hello and would like to answer any questions, concerns or issues regarding First Energy”.

Approval of Minutes:
February 8, 2012

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Minutes as presented.
Motion Carried.

Jean Young:

Prior Year Journal Entries & Advances

Adult Probation to Sanitary Engineers: Fuel Usage Dec 1, 2011-January 3, 2012 \$941.88

Adult Probation to Telecommunications: Aircard for November 2011-\$39.88

Coroner to Sanitary Engineers: Fuel Usage Dec 1, 2011-January 3, 2012-\$199.86

Emergency Management to Telecommunications: Cell Phone Usage for December 2011-\$251.89

Engineers to TID: Advance to TID for projects approved by TID Board on 1-09-12-\$40,000.00

Sheriff, Reimburse Sheriff Thru WD, \$5,713.92

Auditor to Telecommunications: November 2011 Phone Charges-Dog/Kennel-\$17.17

County Obligations to Telecommunications: November 2011 Phone Charges-Works Comp-\$40.85

Adult Probation to Telecommunications: November 2011 Phone Charges-ISP/Mental Health-\$15.13

Adult Probation to Telecommunications: November 2011 Phone Charges-ISP-\$157.50

Public Defender to Telecommunications: November 2011 Phone Charges-\$465.23

Emergency Management to Engineers: Fuel purchased from Engineer's facility in December 2011-\$164.50

Emergency Management to Telecommunications: November 2011 phone charges-EMA-\$401.23

Emergency Management to Telecommunications: November 2011 phone charges-911-\$953.98

Dog & Kennel to Telecommunications: November 2011 phone charges-\$113.82

Emergency Management to Sheriff: Reimburse Sheriff gasoline thru December 2011-\$408.20

Adult Probation to Telecommunications: Aircard for December 2011-\$38.06

Dog & Kennel to Telecommunications: Cell Phone Usage for December 2011-\$195.09

Emergency Management to Telecommunications: Cell Phone Usage for December 2011-\$145.81

Sheriff to Telecommunications: Cell Phone Usage for December 2011-\$305.53

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Journal Entries and Advances as submitted.

Motion Carried.

Agreement:

Job & Family Services:

Adopt a resolution to amend the original Agreement end date of the current child placement and related services with Hittle House, Columbus, Ohio Effective 2/29/2012 through 2/28/2013

Adopt a resolution to amend the original Agreement end date of the current child placement and related services with Berea Children's Home, Berea, Ohio Effective 2/29/2012 through 2/28/2013

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Agreement as submitted.

Motion Carried.

Requisitions:

Sanitary Engineers

Gasoline, Diesel Fuel and related Supplies-Campbell Oil-\$40,000.00 Fund: Sewer Revenue

Job & Family Services

10 Xerox Copiers-Vendor: Comdoc @ \$6,975.00/Each totaling \$69,750.00-Fund: 2 child support-8-Public Assistance-Per Bid: 2742

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Requisition as submitted.

Motion Carried

Non-Encumbered Expense:

Auditor:

Copy Charges- Graphic Enterprises-\$27.00- Fund: Dog & Kennel

Service charge on 12/29/11-To replace bad cell unit on cellular unit (Security System)-Vendor: APARCO Security System-\$290.00-Fund: Auditor's License Bureau

Commissioners:

Medical and Dental claims-Klais & Company Inc-\$5,933.17-Fund: Group Insurance

Dog & Kennel

Reimbursement for spay/Neuter Program-Cara Zehnder-\$50.00-Fund: Dog & Kennel

Reimbursement for spay/Neuter Program-Rosemary Lyons-\$50.00-Fund: Dog & Kennel

Reimbursement for spay/Neuter Program-Elisabeth Brian-\$50.00-Fund: Dog & Kennel

Reimbursement for spay/Neuter Program-Sherry John-\$50.00-Fund: Dog & Kennel

November and December services for spay/neuter/vaccinations-One of a Kind Pet-\$1,568.00-Fund: Dog & Kennel

October, November and December services for spay/neuter/vaccinations-ST. Kitts-\$350.00-Fund: Dog & Kennel

October, November and December services-First Energy-\$1,011.16-Fund: Dog & Kennel

October printing services-Klingstedt Brothers Co-\$865.20-Fund: Dog & Kennel

Services rendered-Waste Management-\$100.06-Fund: Dog & Kennel

*2012 Rabie Tags-Hasco Tag Company-\$1,790.91-Fund: Dog & Kennel

*Reimbursement for spay/neuter program-Cynthia Holmes-\$50.00-Fund: Dog & Kennel

*Reimbursement for spay/neuter program-Michelle Hiller-\$50.00-Fund: Dog & Kennel

*Reimbursement for spay/neuter program-Kathy Sutter Johnston-\$50.00-Fund: Dog & Kennel

*Reimbursement for spay/neuter program-Janet McDonald-\$50.00-Fund: Dog & Kennel

*Reimbursement for spay/neuter program-Amanda Allen-\$50.00-Fund: Dog & Kennel

*Reimbursement for spay/neuter program-Vicky Lautzenheiser-\$50.00-Fund: Dog & Kennel

*Reimbursement for puppy/Dog that died-Lee Ann Lincoln-\$84.00-Fund: Dog & Kennel

*Reimbursement for puppy/Dog that died-Inez Pruitt-\$84.00-Fund: Dog & Kennel

Sanitary Engineers

2012 Governmental Assessment-Referral fees-Vendor: Ohio Utilities Protection Service-\$217.82
Fund: Sewer Revenue

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Non-Encumbered Expense as submitted.
Motion Carried

Resolution:

Commissioners:

Adopt a Moral Obligation Resolution to pay the above Dog & Kennel Non-Encumbers identified with a * in the amount of \$2,258.91 for 2011

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Resolution as submitted.
Motion Carried

Travel:

Two Coroner employees seeking \$606.85 to attend the Education-Conference on March 5 -7, 2012 in Columbus, OH

One Coroner employee seeking \$178.45 to attend the Education CME Hours Training on June 6, 2012 in Richfield, OH

Nine Sanitary Engineer employees seeking \$1,305.00 to attend the Ohio EPA Waste Water Collection 1 Exam on May 9, 2012 in Columbus, OH.

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Travel Request as submitted.
Motion Carried

Marilyn Hoover:

New Fund:

Engineers:

Establish a new fund for the Trump Avenue/Georgetown Street Intersection Improvement Project.

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve New Fund as submitted.
Motion Carried.

Release Escrow:

Engineers:

Wolf Creek Engineering & Contracting Company, Inc in the amount of \$13,268.16 for the Kemary Avenue Bridge Replacement Project

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve to Release Escrow as submitted.
Motion Carried.

Appropriation:

Family Court:

Appropriate \$450,000.00 to the 808 Youth Services Grant FY 2012 Fund.

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Appropriation as submitted.

Motion Carried.

Approval:

Sheriff:

Approve and authorize the President of the Board to sign the Compliance Letter for the Equitable Sharing Program.

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve signing as submitted.

Motion Carried.

Appropriation:

Sheriff:

Appropriate \$6,763.34 to the 022 Sheriff's Litter Patrol Fund

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Appropriation as submitted.

Motion Carried.

Marsha Cimadevilla:

Personnel:

Request the Board accept the retirement of Conrad Mueller a Sanitary Engineer Employee.

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve retirement as submitted.

Motion Carried.

Personnel:

Request to post/advertise and recommend candidate for Design Manager Position vacated by Jim Jones.

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Post/advertise as submitted.

Motion Carried.

Personnel:

Removal of Probationary Employee at Job & Family Services

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve to remove Probationary Employee at Job and Family Service as submitted.

Motion Carried.

Mike Hanke:

Appropriation:

Clerk of Courts:

Account 128.05.0000.82000 in the amount of 1,000.000.00 requested by the clerk of Courts on February 10, 2012. Transfer to general Fund per ORC 325.33

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Appropriation as submitted.

Motion Carried.

Appropriation:

Auditor:

Account 090.38.0000.82000 in the amount of \$800,000.00 and 090.03.0000.67000 in the amount of \$172,971.01 requested by Auditor totaling \$972,971.01. To appropriate the unappropriated balance in the Real Estate Overpayment Fund transfer to the General Fund (\$800,000.00) and the balance to the refund account for claims against the Real Estate Overpayment Fund from prior years (\$172,971.01).

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Appropriation as submitted.

Motion Carried.

Appropriation:

Auditor

Account 211.38.0000.82000 in the amount of \$300,000.00 and 211.03.0000.67000 in the amount of \$154,078.92 requested by Auditor totaling \$454,078.92. To appropriate the unappropriated balance in the Personal Tax Overpayment Fund for the amount to be transferred to the General Fund (\$300,000.00) and the balance to the refund account for claims against the Personal Tax Overpayment Fund from prior years (\$154,078.92).

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Appropriation as submitted.

Motion Carried.

Fund to Fund Transfer:

Clerk of Courts:

Transfer of access funds to the certificate Title Administration Fund to the General Fund pursuant to revised code 325.33 requested by the Clerk of Courts in the amount of \$1,000,000.00

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Fund to Fund transfer as submitted.
Motion Carried.

Fund to Fund Transfer:

Auditor:

Transfer funds not claimed within five years to the general fund pursuant to ORC 9.39 from Account 090.38.000.82100 To Account 001.35.0000.72100 in the amount of \$800,000.00 and from 211.38.0000.82100 to account 001.35.0000.72100 in the amount of \$300,000.00 requested by the Auditor totaling \$1,100,000.00

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Fund to Fund transfer as submitted.
Motion Carried.

Resolution:

Amended (Final) 2012 Appropriations for the General Fund in the amount of \$37,911,187.13

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Resolution as presented.
Motion Carried.

Resolution:

Amended (Final) 2012 Appropriations for the Criminal Justice & Administrative Services Budget (CJAS) in the amount of \$11,000,000.00

Commissioner Creighton moved, seconded by Commissioner Ferguson to approve Resolution as presented.
Motion Carried.

Commissioner Comments:

Commissioner Bernabei:

The Administrative Offices of County Government -- the Commissioners, Auditor, Treasurer, Recorder, Micro Film, Data Processing, Records Center and Telecommunications -- are effectively taking a 20-21% cut. Most of the offices within criminal justice services—the Courts, prosecutor, etc. -- are taking a 10-11% cut. The main exceptions to these cuts in 2012 are the Sheriff who is being fully funded to start reopening the jail which was our commitment under the sales tax campaign and the Board of Elections because of the 2012 Presidential Year costs. We are funding no raises to any offices or departments in the year 2012. We are funding within the Obligations Department some funding for drainage- related needs and \$50,000.00 to the OSU Extension Services and \$50,000.00 to the Ohio Soil and Water Department. We are hopeful that in 2013 when we have a full year of criminal justice sales tax revenues that we can begin restoring all offices and departments to the levels of 2011 (which is still a 15% cut over previous years.) Based on

projections of revenues into the future that we have received from the Auditor, we will probably not be able recover much beyond those 2011 levels for the future. We remain appreciative to the voters for supporting and approving the sales tax which is a very important issue to Stark County Government.

Commissioner Janet Creighton:

“I appreciate the cooperation of the officials and the Department Heads especially the County Auditor. We had until March 31, 2012 to approve the final appropriations. We think it was in the best interest of all involved to get these appropriations done as quickly as we could. I think everyone was very diligent in working together”.

Commissioner Peter Ferguson:

“I appreciate and thank all the departments’ for their hard work and cooperation”.

Mike Hanke: (County Administrator)

“The press has been a great help in letting everyone know that April 1st is the start of the collection of the ½ % sales tax increase in Stark County”.

Commissioner Creighton moved, seconded by Commissioner Ferguson to adjourn meeting at 2:16 PM
Motion Carried.

NOTICE: Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originated departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,
Sara Donald

Orig.: Jean Young
Cc: Commissioners